



Christ Church

Church of England Primary School

Being Thankful, Celebration, Fairness, Forgiveness, Honesty, Love for All

CHARGING POLICY

The ethos of our school is embedded in our key Christian values

Honesty

Forgiveness

Love for all

Celebration

Fairness

Being Thankful

This school is committed to safeguarding and promoting the welfare of children and this policy supports this commitment.

**Policy approved: 2008 Review Date: last reviewed April 2017 at Governors Policy meeting and at June FGBM.
Next review 2019**

Embedding Pupil Safeguarding Awareness in the Curriculum

All teachers incorporate elements of safeguarding into their lessons where appropriate. This involves:

- Informal conversations;
- Teacher/pupil discussions;
- Briefings for outings and trips (road safety/stranger danger etc) ;
- The implementing of our e-Safety Policy regarding ICT usage;
- An awareness of any potential hazards in lessons – identifying risks and dangers;

Safeguarding is also about pupils' emotional well-being. Teachers encourage pupils to speak out if there is something worrying them, or if they are aware of, or witness something unacceptable, untoward or disturbing. Teachers promote tolerance and respect for each other and acceptance of individual differences. Teachers help pupils develop confidence and resilience and discuss what to do if things go wrong. They are approachable and show their willingness to help pupils at all times.

British Values

At Christ Church C of E Primary School we promote the fundamental British values of democracy, the rule of law, individual liberty, and mutual respect and tolerance of those with different faiths and beliefs.

This includes:

- paired and group work as sharing and working together
- making choices with an understanding that the freedom to choose and have other views is respected and tolerated
- debating social issues with an understanding of how people can influence decision-making through the democratic process
- an appreciation that school rules protect individual children and is essential for their wellbeing and safety
- an acceptance that other people having different faiths or beliefs to oneself (or having none) are accepted and tolerated without discrimination through school council elections, persuasive writing, and by promoting our Christian school values and Fruits of the spirit as guidelines for behaviour choices.

Voluntary contributions

When organising school visits or activities to enrich the curriculum and the educational experience of the children, which cannot be funded without voluntary contributions the school invites parents to contribute voluntarily to the cost of entrance and travel to the venue. It may be necessary to cancel a visit if sufficient voluntary contributions are not received. If a visit goes ahead, it may include children whose parents have not paid any contribution. These children are not treated differently from others.

If a parent / carer wishes their child to take part in a school visit or event, but is unwilling or unable to make a voluntary contribution, the child is allowed to participate fully in the visit or activity. Sometimes the school or the governing body pays additional costs in order to support the visit. Parents / Carers are informed of this when the visit is arranged.

All school visits and workshops / activities are costed and information sent to parents to inform them how the cost of the visit is broken down. The school seeks to keep costs to a minimum by using public transport whenever practical.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. This list is not exhaustive:

- visits to museums;
- sporting activities, which require a coach or travel expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- arts week activities;
- musical events;
- food technology

No charge is made for any visit or activity that takes place during school hours or out of school hours if it is part of the national curriculum, apart from swimming.

Residential visits

A charge will be made for board and lodging. When parents are informed of a forthcoming visit it is made clear that parents in receipt of the following benefits will be exempt from paying the cost of board and lodging.

- Income Support
- Income-based Jobseeker's Allowance
- Income-related employment and support allowance
- support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit provided the parent is not entitled to Working Tax Credit and their annual income does not exceed £16,190
- Guaranteed State Pension Credit
- Universal Credit.

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Parents / Carers will be asked to make a voluntary contribution to cover the remaining costs of the visit – tuition and transport. Parents / carers are not asked for a contribution towards the cost of staffing the visit.

In order to support parents / carers, contributions can be made over a period of time and can be arranged with the Bursar.

Music tuition

All children study music as part of the normal school curriculum. If parents wish their child to have individual or small-group music tuition, there is a charge for these lessons since this is an optional extra, and not part of the National Curriculum. Peripatetic music teachers teach these individual or small-group lessons. Parents receive information about additional music tuition at the start of each academic year.

Swimming

The school organises swimming lessons for all children in Year 3. These take place in school hours. The minimum requirement in the National Curriculum is that children can swim 25m. Parents are asked for a voluntary contribution towards the cost of tuition and transport. Parents are informed when these lessons are to take place, and written permission is asked for. If a parent / carer cannot or will not make a contribution no child is excluded from attending.

Extra Curricular Activities

The school provides opportunities for additional activities to take place before or after school. There is a charge for these activities if they are organised by external providers or school staff that run this provision as a business and not in their directed time. The school may support free places for 'children with additional need'.

Non payment of voluntary contributions

There are a number of parents / carers that cannot or will not make voluntary contributions. The school cannot always support this funding shortfall due to budget implications. Activities will be cancelled if insufficient contributions are received. The Governing Body may be able to subsidise this problem through the Governor's Fund. This information is then communicated to parents.

Online payment

The school invites parents and carers to use online payments facilities for trips and activities through SCOPAY. There is an administration charge for this facility which is included in the costings of the event and is part of the breakdown of charges to parents.

Monitoring and review

This policy is monitored by the Governing Body, and will be reviewed in two years, or earlier if necessary.

Agreed by Governors January 08
Reviewed November 2010

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Reviewed October 2011

Reviewed 2012

Next review 2013

Reviewed FC: 10.06.14

Next Review: 2016

Reviewed: 2017

Next review: 2019