



Christ Church

Church of England Primary School

Being Thankful, Celebration, Fairness, Forgiveness, Honesty, Love for All

June 2016

Dear Parents/Carers

Disclosures Barring Service (DBS)

At Christ Church we are grateful to all our volunteers who help in school whether it be in class, walking to Church or accompanying the children on a school trip.

As part of our safeguarding policy in line with both statutory and Local Authority guidelines all volunteers in school must have a Local Authority enhanced DBS issued within the last three years.

Historically there has been no charge for a DBS for volunteers, this has recently changed and school is now being charged £9.50 per application for parent helpers/volunteers. This amount relates to an administration charge applied by Atlantic Data who process applications on behalf of the Local Authority.

It is not possible for school to absorb this significant cost and therefore, any volunteers who wish to apply for or renew their DBS will be asked to pay the £9.50 administration fee.

We do hope that this change will not stop parents/carers from helping in school as our volunteers make up an important part of our school community.

If you would like more information about applying for a DBS, please contact Mrs Tillyer via the school office.

Yours sincerely

Tracey L Coton

Miss T L Coton
Headteacher



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